



ACTON HIGH SCHOOL & CENTRE FOR MEDIA ARTS

Dear Parents and Carers,

July 2010

As the end of the Summer holiday approaches I wanted to remind you of the arrangements for the start of term for incoming Year 7 students. We are expecting all year 7 students to arrive in school for **10.30 on Thursday 2nd September**. During the first two days of term Year 7 will be the only year group on site. This should give them time to familiarise themselves with the layout of the building before we have Years 8 – 11 back on **Monday 6th September**.

For those first two days there will be some variation to our usual timings. On Thursday school **will finish** as usual at **2.55pm**. On Friday there will be a **late start** with students being asked to arrive at **9.30** and we will **finish early** at **2.30**. From Monday 6th September our usual hours will operate. We ask all students to aim to **arrive** at school for **8.35** ready to move to registration for 8.45. Lessons finish at 3.25 except on Thursdays when lessons finish at 2.55pm. Where there are changes to our routine we always send a letter home and all correspondence with parents is posted on our website so please get into the habit of checking this regularly as letters do tend to get buried at the bottom of school bags.

There will be staff around every day from Monday 23rd August so if you have queries do come in and see us. If you could **avoid 23rd and 24th August** which are GCSE results days this would be greatly appreciated.

Should you still need to purchase uniform the school shop is open at the following times:

Monday 26th July 9-11am
Friday 20th August 9-11am
Friday 27th August 2-4pm

We will be holding a 'Year Ahead' meeting for parents and carers and this will give you the opportunity to meet tutors and other key staff and also for us to tell you about what your sons and daughters will experience during Year 7.

I do hope that you and your family are enjoying the summer break. I look forward to working with you in September.

Mandy Golding
Headteacher

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