



ACTON HIGH SCHOOL & CENTRE FOR MEDIA ARTS

Monday 6th September 2010

To Parent/Guardian of all Year 10 & 11 Students

Dear Parent/Guardian,

Welcome back to the new term. I am sorry that one day in I am having to alert you to the disruption that will be caused by tomorrow's tube strike. We will be attempting to run the day as normal and are expecting all staff and students to do their best to arrive on site for 8.35am. In order to enable students and staff to travel home safely and avoid two really stressful journeys we will shorten each lesson by 5 minutes and run our Thursday timings. This means we will dismiss students from school at 3.00pm tomorrow afternoon. This should also ease congestion for others attempting to travel as if students come straight home they should be there well before rush hour starts. I have no way of knowing how strong the strike will be or assessing the level of disruption. All students for whom it is feasible should really try and walk to school tomorrow morning as the buses will be struggling to cope and roads are sure to be clogged. Thanks in advance for your support with this. I apologise for any inconvenience the early closure will cause you.

I would also like to use this letter to alert you to two important upcoming events:

- Year 10 & 11 'Year Ahead' Meeting – **Tuesday 14th September 2010**
- Review Day – **Friday 17th September 2010**

Your child has just returned for either their final year at Key Stage 4 if they are in Year 11 or they have just started working at Key stage 4 if they are in Year 10. This is a very important stage of their education and we want to work closely with you and your child to maximise their attainment at the end of Year 10 or 11. The school has put in place an initial support package to help ensure that your child is successful.

Year 10 & 11 'Year Ahead' Meeting

Tuesday 14th September **7pm – 8pm**

This is an important event in the Year 10 & 11 calendar. It is an opportunity for you to be informed of key dates and events in the year, including coursework expectations and deadlines, to find out more about the courses that your child is studying and how you can best support their needs, as well as meet the Key Stage 4 senior team and have an opportunity to ask questions. The

information given at this event is of a general nature and applicable to all year 10 and 11 students.

The evening will start **promptly at 7pm** in the main school hall and refreshments will be provided. The evening is intended for parents only. **Please return the reply form attached to your child's form tutor by Monday 13th September to confirm your attendance.**

Review Day

A key date for you to note early in the school year is the **Review Day** on **Friday 17th September**. This is an important meeting for you to attend with your child. This meeting is an individual meeting between yourself, your child and their tutor. At this meeting detailed information on your child's progress will be discussed, including the implications of GCSE module results from the Summer examinations targets for improvement will be set and strategies for achieving these will be agreed. The meeting will be approximately half an hour and you will receive information shortly about appointment times.

Yours faithfully,

N. Lassiter
Deputy Headteacher

Year 10 & 11 Year Ahead Meeting Reply Slip

Name of son/daughter:..... Tutor group:.....

I will / will not (please circle as appropriate) be attending the Year 10 & 11 'Year Ahead' meeting on **Tuesday 14th September**.

Parent's signature:.....